

April 6, 2018

Quota Exchange Application Submissions  
Effective April 9, 2018

In order to update the Quota Exchange process and procedure at the BCMMB, the Board has changed the options to submit quota exchange applications. All applications that are submitted for the quota exchange will now receive a confirmation email within one business day of its receipt by the BCMMB.

To submit a quota exchange application, please use one of the following options;

1. Email application to [quotaexchange@bcmilk.com](mailto:quotaexchange@bcmilk.com)
2. Hard copy mail application via Canada Post or Courier to:  
200-32160 South Fraser Way  
Abbotsford, BC  
V2T 1W5
3. Submit a hard copy application in person at the BCMMB office address (provided above)

All applications must be received by the BCMMB office via any of the above options by the applicable Quota Exchange deadline.

The Board will not be using a third-party administrator (KPMG) going forward and will not accept any faxed applications. The changes made complement future procedural changes that will be implemented once all IT systems have been changed.

If you have any questions regarding this notice, please contact Kathy Wallis at [kwallis@bcmilk.com](mailto:kwallis@bcmilk.com).